

## **VSSA- ADOPTED 24 MARCH 2022**

Please use the following instructions for users who need to create an account and access training. **As with the prior code, please do not post the links on any public platform. The link is for U.S. Soccer affiliated participants only.**

1. Use this link: <https://safesporttrained.org?KeyName=JJFAQsQPWNRj01edWcPr>.
2. Complete information on “Sign Up” page.
3. If prompted, log in to the new account you just created.
4. Click on “Menu” and select “Catalog.”
5. Click the Start button for “SafeSport Trained – U.S. Soccer Federation” to complete the course.
6. Upload your certificate of completion.

**Instructions for downloading a certificate of completion are as follows:**

1. Please select the “Menu” icon at the top right of your page.
2. Select “Transcript”.
3. Once the transcript page displays, locate the most current completion for the course under the “Certificates” section.
4. Download the certificate by selecting the “Download” button at the right of the completed course.